

PRIVACY NOTICE

MASSACHUSETTS HOUSING PARTNERSHIP (MHP) STATEMENT OF COMPLIANCE

WITH STATE REGULATIONS

REGARDING PROTECTION OF NON-PUBLIC PERSONAL INFORMATION

The Massachusetts Housing Partnership (MHP) strives to protect customers' non-public personal information. MHP must comply with Massachusetts Supervisor of Public Records Bulletin No. 1-08 and Massachusetts General Laws Chapter 66 Section 10. Information provided may be made available to members of the public under that law. Dissemination may also be governed by [Massachusetts General Laws Chapter 66A \(Fair Information Practices Act\)](#), and other applicable laws and regulations. For this reason, part or all of the information you send us may be provided to a member of the public in response to a public records request. The Massachusetts Public Records Law shall be adhered to and administered strictly in accordance with "A Guide to Massachusetts Public Records Law" published by the Secretary of the Commonwealth of Massachusetts.

Except as noted above, any private information given us is kept confidential. We collect only the information required to provide the information, services, and/or products that our customers request. Only our employees, partner banks, and vendors that have a need to access to this private information to fulfill their required duties have access to this information. Access to customers' personal information is restricted and safeguarded by physical, electronic, and procedural policies and controls.

MHP has a comprehensive Information Security Program in place that addresses all applicable federal and state laws and regulations. We are required to review our Information Security Program at least annually, and revise it in light of new products or services, any discovered or anticipated weaknesses, or new technology that becomes available. The Information Security Program, in conjunction with our technology and security policies, standards, and guidelines, not only describes the procedures, electronic, and physical controls we require, but also addresses the responsibility of our employees and imposes disciplinary action for any security or policy violation. Bi-annually MHP engages an external audit in order to evaluate the effectiveness of internal controls and procedures regarding our Information Security Program.